



JOB OFFER

Created in 2009, **ESSP** is a young and dynamic company, a **pan European service provider**, certified by EASA (the European Union Aviation Safety Agency) to deliver safety-critical services. Our mission is to operate and provide **Communication, Navigation and Surveillance (CNS)** services, among which, the main one is, the **EGNOS service** (the European Geostationary Navigation Overlay Service), on behalf of the EUSPA (the European Agency for Space).

ESSP Corporate Video: https://www.youtube.com/watch?v=u_FKtcaN8YE

ESSP Website career: <https://www.essp-sas.eu/human-resources/careers/>

In ESSP we are looking for an:

PROCUREMENT MANAGER - (F/M)

We are looking for a **Procurement Manager** who will operate under the supervision of the CFO (Chief Financial Officer) and will carry out 4 main areas of responsibility:

- Procurement Process and associated tools
- Procurement Strategy and Business Partner
- Procurement Execution
- Facilities management

ESSP purchases approximately 40Meuros per year of services and subcontracting. Procurement is currently managed through different stakeholders in its internal organisation. ESSP would like to professionalize its procurement management.

Your main responsibilities/activities will be:

Owner of the procurement process (and associated tools):

- Overhaul and keep updated the procurement process and supporting tools in line with the evolving needs of the company,
- Make sure that all purchase actions adhere to the company's policies, industry rules and moral principles,
- Lead efforts to enhance procurement procedures, methods and technologies to keep the business adaptable and competitive in the marketplace,
- Build the procurement department and mentor the team members,
- Create and oversee the procurement department's budget, making sure it is economical and that financial goals are met.

Procurement strategy and Business Partner:

- Create and execute in coordination with the different stakeholder's procurement strategies and policies with an emphasis on efficiency, quality and cost reduction that are in line with the business goals of the organisation,
- Create and preserve solid relationships with important suppliers to guarantee the best conditions and to promote collaborations that increase value and innovation,
- Determine and reduce supply chain risks to maintain supply/service continuity and reduce the possibility of interruptions.



Procurement execution:

- Take the lead for major and/or complex procurements during the procurement process, from identification of the need to sourcing, negotiation, supplier relationship management, procurement-to-pay management and contract signature,
- Support other procurements and act as a specialist by your expertise and provide guidance throughout the company including during contract execution when required,
- Support Senior Management with procurement reports, forecasts and analysis,
- Be a major contributor to the selling bid process.

Facilities Management:

- Oversee Facilities management, and the Facility coordinator will be reporting to you,
- Own facilities related contracts such as facilities rental agreement, electricity supply, cleaning...

These responsibilities are not exhaustive and may evolve over time, including under your own initiative in close coordination with the internal stakeholders.

It requires hands-on experience in procurement, with emphasis on services, an ability to deal with many subjects and to interface with many ESSP colleagues concurrently, a strong inclination for transmitting widely best procurement practices throughout the company.

PROFILE:

- **Bachelor's degree in engineering, business administration, supply chain management**, or a similar discipline. An **MBA** or a comparable advanced degree is recommended,
- Minimum **10 years' experience in procurement**, at least 5 of which must have been spent in a leadership role,
- Proven **negotiation skills** that enable the establishment of long-term alliances and favourable terms,
- Thorough understanding of **industry best practices**, sourcing techniques and contract management principles,
- Track record of **successfully creating and implementing procurement strategies** in a complex technological environment,
- **Strategic thinker** and change promoter,
- **Strong interpersonal**, communication and leadership abilities, with the capacity to motivate and impact change throughout the company,
- Able to interface at, and deal with C-level executives,
- Proficient with the Pack Office, ERP and procurement software,
- Hands-on mindset.
- High level of English (B2-C1) – CEFR



JOB REQUIREMENTS:

Engineering degree or equivalent

Available for **occasional travel** in Europe

Human Resources information:

- 1st interview is held by **the direct manager** of the position you applied for (technical interview)
- 2nd interview is held by **HR department**

Element of package of remuneration:

- **Variable:** bonuses based on objectives
- **Profit-sharing**
- **Teleworking:** up to 2 days/week
- **Tickets Restaurant (card) & Family Health insurance**
- **Sustainable Mobility Package:** Home/Office travels reimbursement if car sharing or bicycling
- **Reimbursement of 75% of public transport**

Please send your application file only by e-mail to the following address: recrut@essp-sas.eu

Job Location: Toulouse (France)

Type of Contract: Full time / Permanent

ESSP is committed to cultural diversity, gender equality and the employment of disabled workers.